



PO Box 4195 \* Sunland, CA 91041  
 Tel: (818) 352-8282 Fax: (818) 450-0326  
 www.sundecorating.com

SHOW NAME	IHACI/HVAC EQUIPMENT SHOW
SHOW SITE	PASADENA CONVENTION CENTER
SHOW DATE	NOVEMBER 16, 2011

## DRAYAGE ORDER FORM

Complete this order form and return it to Sunrise Decorating Company, Inc. along with your payment. Please refer to the **Drayage Shipment Rate Sheet** when estimating the total amount due and retain one copy of each for your records.

**No service can be guaranteed unless a signed order is received at least three (3) days prior to show installation.**

We plan to ship approximately:

	# PIECES	WEIGHT	CARRIERS	SHIPMENT OR TRACING #
ADVANCE				
DIRECT				
TOTALS				

Amount Enclosed: \_\_\_\_\_

**AIR FREIGHT** and **LONG TERM STORAGE** services are available.

Please contact our office for details or if you have any special requirements.

**PLEASE TYPE OR PRINT**

BILLING NAME \_\_\_\_\_

PHONE \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

BOOTH # \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

DATE \_\_\_\_\_

ORDERED BY (signature) \_\_\_\_\_

ORDERED BY (printed or typed) \_\_\_\_\_

\*\*\* A copy of the return bill of lading indicating the number of pieces, proper description and weights must be turned into Sunrise Decorating Company, Inc. at close of show.

### REFORWARDING AT CLOSE OF SHOW

SHIP TO: \_\_\_\_\_

DESCRIPTION \_\_\_\_\_

TOTAL PIECES \_\_\_\_\_

FORWARD VIA (check one):

COMMON CARRIER

VAN LINE

AIR FREIGHT

OTHER \_\_\_\_\_

CARRIER PAYMENT (check one):

PREPAID

COLLECT

OTHER \_\_\_\_\_

\*\*\* The terms and conditions of Sunrise Decorating Co., Inc. liability and insurance bulletin apply to all shipments. ALL INVOICES NOT SETTLED BY CLOSE OF SHOW WILL BE SUBJECT TO A 25% SURCHARGE.

**100% PAYMENT MUST ACCOMPANY YOUR ORDER.**